



**ENVIRONMENTAL TECHNOLOGIST III
RECYCLING AND WASTE MANAGEMENT DIVISION
(REGULAR FULL TIME)**

Position: The Recycling and Waste Management Division of the Cowichan Valley Regional District is seeking a regular full time Environmental Technologist III. Reporting to the Manager, Recycling & Waste Management Division, the Environmental Technologist III is responsible for performing a wide variety of technical and administrative tasks related to the recycling and solid waste function. Work includes planning, coordinating and participating in various phases of facility development; identification of priority projects and project coordination; preparation of budgets and feasibility studies; and administering the Solid Waste Management Plan (SWMP).

Qualifications: Post secondary degree or diploma in environmental studies, engineering, planning or related field, or an equivalent of appropriate post secondary education, training and experience. A valid BC Drivers' Licence is required. A minimum of five (5) years of practical experience in waste management and environmental programs; Preferably extensive experience in waste reduction initiatives, contract planning and management, project coordination, budget development and reconciliation, report generation, media relations, and targeted promotion and education campaigns preferably in a local government setting. An equivalent combination of education, training and experience may be considered. The Successful Applicant will have comprehensive knowledge of solid waste management systems, diversion processes and procedures is required as well as knowledge of: recycling and solid waste operations; waste management related regulations and bylaws; all phases of recycling, including collection, processing, marketing and the management of solid waste reduction programs; wide range environmental issues and ability to identify interrelationships; project coordination, cost estimating and sound budgeting practices; and public sector procurement, industry standard public purchasing contract forms, the tendering process and other competition bid processes. The Successful Applicant must have the ability to: effectively interpret provincial legislation and apply solid waste and other environmental laws, regulations, agreements and procedures; apply basic environmental monitoring protocol and associated environmental criteria; interrelate all phases of recycling, including collection, processing, and marketing and the management of solid waste reduction programs; organize and coordinate projects and deadlines; research, develop/analyze concepts and strategies and to problem solve with acute attention to detail; and to maintain good working relationships with representatives of local commerce, media, education groups, citizen groups, government agencies, the public, and CVRD Board members. Strong editing skills in the area of designing and delivering public participation programs, advertisements, education manuals, workshop guides, brochures, pamphlets, public notices and staff reports; proficient computer skills, including advanced skills in Microsoft Office and web-based meeting and presentation portals (i.e. Zoom, Webex, MS Meetings, etc.); and effective public speaking and presentation skills, including delivery of information and education to a wide variety of audiences from children to industry professionals both in-person and virtually are also required.

Hours of Work: The hours of work are 35 hours per week, Monday to Friday, 8:30 a.m. to 4:30 p.m. This position may be required to attend some evening and weekend meetings.

Salary: This regular full time union position (CUPE Local 358) has a salary range in three steps \$42.39 - \$43.65 - \$44.95 per hour (2020 rates).

Applications: Qualified applicants are invited to submit a letter of application, resume and Drivers Abstract, in confidence, clearly quoting **Competition RWM20078-I/E by 4:30 p.m. on October 4, 2020** to the Human Resources Division at hr@cvrd.bc.ca in MS Word or pdf format.

Note: Testing may be required during the interview process. Testing is based on the knowledge, skills, abilities and qualifications outlined in the job description.

Date Posted: September 11, 2020