

# RCBC



**RECYCLING  
COUNCIL OF  
BRITISH  
COLUMBIA**

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February 27, 2014

## Call for Nominations – RCBC Board of Directors 2014-2015

RCBC is now accepting nominations, until March 24, 2014, for the Board of Director positions in two sector categories, **Business** and **Government**.

If you are an RCBC member, in good standing, in the **business** or **government** sector and are considering nomination to the Board of Directors, please read the following carefully, so that you become familiar with the purpose of the organization and its system of elections and governance.

### **Purpose**

The purpose of the Council (RCBC) is to maintain an association of groups and individuals interested in environmental sustainability, including waste management, recycling and pollution prevention in British Columbia and elsewhere.

As such, RCBC promotes solutions to waste management through reduction, re-use, and recycling of waste materials by advocacy and education. This includes:

- Effective environmental and waste management practices.
- The reduction of pre and post-consumer waste.
- The Investigation of systems for the extraction and use of waste materials, and markets for secondary resource materials that include domestic and industrial uses.

RCBC consults with government, industry, and others on initiatives for environmental sustainability. It assists current and promotes new waste-reduction and environmental opportunities in British Columbia and elsewhere. As well, it communicates with organizations having similar purposes and recommends procedures compatible with environmental sustainability.

And finally, RCBC provides services such as the Recycling Hotline and Recyclepedia as primary public information resources to promote waste prevention.

## Board Elections

RCBC's Board of Directors is made up of three persons in each of the four membership categories (business, government, nonprofit, individual) for a total of twelve (12). As the past chair is automatically acclaimed under the bylaws and constitution, there will only be two available seats in whichever sector the past chair's membership falls within.

Potential directors may be nominated, once the Call for Nominations has gone out to the RCBC membership 90 days prior to the Annual General Meeting.

Nominations for annual elections are open to those who were members in good standing in the year prior to the year in which the election is held.

Should there be more nominees than available positions, an election will be called.

RCBC elections are conducted by mail ballot. At least 60 days prior to each Annual General Meeting, each member is mailed a ballot listing the nominees, which must be received by mail, email or fax at least 30 days prior to the Annual General Meeting date.

If the number of nominees does not exceed the number of vacancies in a sector, those nominees are acclaimed.

Directors are elected (or acclaimed) for a two (2) year term. In even-numbered years, elections are held in the industry and government sectors, and in odd-numbered years, elections are held in the individuals and non-profit sectors. The new Board of Directors is sworn in at each AGM and begins its governance from that point. (Bylaw 3.1.2)

## Governance

The RCBC Board of Directors follows a policy-governance model.

The board governs through policies that establish organizational aims (ends) that are identified through a strategic plan. The chief executive officer (CEO) has the delegated authority to determine the means to achieve those ends and is thus accountable to the board as a whole.

As outlined by board governance expert John Carver, the board does not make decisions on behalf of staff, individual board members, or any special interests. Decisions are made by the board as a body that speaks as one, except as individual members contribute to the final board product. Hence, it is the board, not board members, who has authority. Speaking in one voice does not require unanimous votes. But it does require all board members, even those who lose a vote on an issue, to respect the decision that was made. **The purpose of serving on the board is to serve the organization, and that for which the organization stands, not that of any outside interest.**

## **RCBC Board of Directors Code of Conduct**

To ensure Board integrity, RCBC Board members are expected to adhere to the Code of Conduct, as follows:

1. Directors shall at all times use their best efforts to provide progressive, collective leadership to the Council in support of its vision, mission and mandate.
2. Directors shall adhere to the Council's governance policies.
3. Directors shall adhere to RCBC's Conflict of Interest Policy; avoid, in fact and perception, conflicts of interest; and immediately disclose possible conflicts to the Board.
4. The Board of Directors shall endeavour to operate as a whole, rather than in a manner which reflects personal interests or that of any outside group.
5. Directors shall maintain the confidentiality of the details and dynamics of Board discussions, as well as of those items officially deemed as confidential.
6. Regardless of their personal viewpoint, Directors shall not speak against, nor in any way undermine Board solidarity once a Board decision has been made.
7. Directors are expected to attend all Board meetings and to be prepared for the meetings by having read, in advance, all pre-circulated materials.
8. Directors' contributions to discussions and decision-making shall be positive and constructive and Directors' interactions in meetings shall be courteous, respectful and free from animosity.
9. Directors shall be prepared to commit sufficient time and energy to attend to RCBC business.
10. Directors shall participate in the Council in ways other than attending Board meetings.
11. Directors shall adhere to the principle that the CEO is responsible to the entire Board of Directors and consequently no single Director or committee has authority over the CEO.
12. Directors shall adhere to the principle that the Chair of the Board of Directors is the communications and operational link between the Board and the CEO.
13. Directors shall not attempt to exercise individual authority or undue influence over the Council.
14. The official spokespersons for the Council are the Chair of the Board of Directors and the CEO and, as designated, the Communications Director. Consequently, all public requests for comment on Council policies and activities shall be referred to them.

## **Your Decision**

You now have additional information regarding RCBC's purpose, election process and governance model, and the subsequent expectations of its Board members. If you feel that you are ready to commit your time and expertise to the organization, please fill out the nomination form. Thank you for your interest in RCBC.



**APPLICATION FOR NOMINATION TO THE 2014-2015 BOARD OF DIRECTORS  
OF THE RECYCLING COUNCIL OF BRITISH COLUMBIA**

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**I would like to nominate**

<b>Name</b>			
<b>Organization</b>			
<b>Address</b>			
<b>City</b>		<b>Province</b>	
<b>Postal Code</b>		<b>Phone</b>	
<b>Email</b>		<b>Fax</b>	
<b>Website</b>			

**Nominee represents a member in:** *(please select one only)*

- Business                       Government

**Please provide a BRIEF BIOGRAPHY below or email an electronic file to [ben@rcbc.ca](mailto:ben@rcbc.ca)**

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**Information on how you can contribute to the purposes of the Recycling Council of British Columbia**

<b>Relevant Experience and/or Employment (attach a resume if relevant)</b>
<b>Why are you interested in RCBC?</b>
<b>Area(s) of expertise/Contribution you feel you can make</b>
<b>Other volunteer commitments</b>
<b>Previous board experience</b>
<b>Do you foresee a potential conflict of interest?</b>

**I hereby acknowledge that the information provided is accurate and declare consent to its use throughout the election process.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**PLEASE RESPOND BY FAX, EMAIL OR MAIL BEFORE BY 5:00 pm Monday, March 24, 2014 TO:**  
The Recycling Council of British Columbia Suite 10 – 119 W. Pender Street Vancouver, BC V6B 1S5  
FAX: (604) 683-7255      Email: [ben@rcbc.ca](mailto:ben@rcbc.ca)